



## Co-ordination and facilitation of youth voice and influence to shape OFOB on Chalkhill, Stonebridge and Church End

### Invitation to tender

#### Who we are

Young Brent Foundation (YBF) is a membership organisation with over 200 members delivering services and activities for children and young people in Brent. Each day, our work is to ensure that these organisations can thrive.

One Flow One Brent (OFOB) is part of a 'unique consortium' that has been successful in receiving £744,000 of funding to tackle violence affecting young people. The funding was received as part of the Mayor of London's VRU's (Violence Reduction Unit) 'MyEnds' programme (between 2021-2023). The consortium will support young people that live on three large estates in Brent: Chalkhill, Church End and Stonebridge.

One Flow One Brent involves:

- Young Brent Foundation
- Local young people
- Three of the country's largest housing associations – Hyde, MTVH and Catalyst

We believe collaboration is key to tackling social inequalities. We will facilitate change by listening to the voices of young residents across the three neighbourhoods.

#### Background

Until very recently, there have been too few opportunities available to young people to be heard, influence or develop solutions related to violence and how it affects young people living on three estates, Chalkhill, Stonebridge and Church End. With the support of the Young Brent Foundation, housing providers, the local authority and the VRU, young people will be able to influence neighbourhood planning and services and the wider youth and community offer for Brent.

Working with a range of different partners who are motivated to work together towards a common goal will enable young people to use a collective voice to address the structural change needed to tackle the drivers of violence.

Together, we will co-design and create positive outcomes for young people, their families and the wider community and develop solutions to societal challenges like the rising levels of violence that impact them.

## **Scope of the project:**

One Flow One Brent (OFOB) are in the process of establishing three estate based Young Community Connectors Steering Groups (YCC) for young people aged 13-25 and a combined tri-estate representative group. Co-ordination of these groups and facilitating connection to existing youth voices and decision making spaces is a key priority. We are seeking to commission an individual or organisation to undertake this work.

### **1. Understanding the local profile and need for youth led decision making**

- a. To map and communicate existing youth voice spaces and local decision makers ensuring organisational members of YBF understand how their contribution fits into the decision-making arena
- b. Take a regular ‘temperature check’ of young people in the local community – through anonymous surveying, idea capturing activities ensuring the results are shared and utilised by community organisations and local decision makers

### **2. Co-ordinate provision for youth led decision making**

- a. Co design governance of the YCC Steering Group
- b. Deliver a programme of open forums and debates, bringing a rotation of key subjects/local issues to young people in the community.
- c. To work alongside the HA’s operational leads to utilise the estate Community spaces or assets as information hubs and a base for the Young Community Connectors.
- d. To co-ordinate monthly YCC Steering Group Meetings

### **3. Co-design opportunities to engage with strategic public sector organisations e.g., London Borough of Brent Council, Metropolitan Police.**

- a. To co-design annual estate based events programme with YCC Steering Group Members
- b. Create opportunities for YCC Steering Group members to shadow, participate and inform local decision making forums (LLB Brent, Met Police, HAs and YBF)
- c. Co-design a sustainability plan that will facilitate the continuation of the Young Community Connectors

### **4. Monitor and evaluate**

- a. To regularly evaluate and monitor the YCC Steering Group programme and activities.
- b. Providing reports to OFOB Steering Group evidencing the impact of youth voice on OFOB programme.

## **Outputs, Outcomes and Evidence:**

As a result of this work, we would like the following:

### Outputs:

- The formation of YCC 3 estate steering groups and the tri-estate group (as noted above)
- Established regular monthly meetings
- Engaged a minimum of 12 young people per YCC estate steering group
- Young Connectors engagement and retention plan
- Local decision maker map

### Outcomes:

- Evidence of youth voice: young people actively informing decision making in OFOB
- Diverse groups of young people recruited

### Evidence

Reports as required by OFOB Steering Group, VRU evaluators

## **Tendering process and timeline**

Young people will be taking part in the shortlisting and interview process, please avoid using jargon in your submissions. The timeline of the tendering process is as follows:

**Stage 1:** Expression of interest we are asking for all interested parties to submit an expression of interest with an overview of experience in this area and understanding of the local needs of the community, detailing the overall approach (maximum 2 pages arial font size 12).

Budget for this work is estimated circa £25,000 per year.

As well as accepting expressions of interest for delivering on all 3 estates, we will consider expressions of interest for delivering on an individual estate.

## **Deadline for Expressions of Interest: 22/11/2021**

**Stage 2:** Invitation to tender – we will ask a shortlist of candidates to submit a detailed costed proposal detailing:

Provide due diligence

Approach to the project and project management

Methodology

Timeline of activities

Budget Breakdown

CV's and experience of people conducting the work

## **Deadline for tender submission 15/12/2021**

**Stage 3:** Review –we will invite a shortlist of candidates for an informal interview to talk through the proposal and plan.

Informal Interviews: Will take place on week commencing 7/1/2022

## **Commencement of work 14/1/2022**

**For enquires and submission of Expression of Interest please email;**  
**[maxine.willetts@youngbrentfoundation.org.uk](mailto:maxine.willetts@youngbrentfoundation.org.uk)**